INSTRUCTIONS/GUIDELINES TO THE CANDIDATES

Read the instructions carefully before filling the Application Form. No further corrections to data obtained/filled in application form will be entertained after the submission of the application form. Please take adequate care before submitting the form.

Note: Please note that all documents must be uploaded in under the size limit as specified and File formats – jpg, png, pdf) and if there are multiple documents to upload in a particular field, candidates should make a single PDF file including all of those documents to upload on the portal.

Keep the following documents ready before filling the application form: -

1. **Photograph** (not exceeding 1MB file size)
2. **Signature** (not exceeding 1MB file size)
3. **CAT /GMAT/GRE Score Card if any** (not exceeding 1MB file size)
4. **10th Marksheet** (not exceeding 1MB file size)
5. **12th Marksheet** (not exceeding 1MB file size)
6. **Graduation** marksheets of all semesters/years and graduation certificate.
   (Consolidated into a single PDF not exceeding 5MB file size)

7. **Work Experience :**
   - Work experience certificate of all previous organizations/companies.
   - Additionally, offer letter/Joining letter of the current company, and the payslip for the latest two (2) months.
     (Consolidated into a single PDF not exceeding 5MB file size)